



*National Family Development Credential® Program*

*Instructors' Training Institute Application Form*

April 29-May 2, 2019

Henry B. Gonzalez Convention Center - 900 E. Market St. San Antonio, Texas 78205

NHSA Head Start Conference

Name: \_\_\_\_\_

*Please type or print clearly.*

Position: \_\_\_\_\_

Sponsoring Organization/Coalition: \_\_\_\_\_

Street Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_

*A Bachelor's Degree is required or a direct oversight by an FDC Instructor with a BA*

Degree \_\_\_\_\_ Institution \_\_\_\_\_

Date of completion \_\_\_\_\_

**Application deadline:** Applications should be submitted as soon as possible, but no later than **Friday, March 29, 2019**. A limited number of spaces will be available. Applications will be accepted on a first come basis. To be considered, please return completed application with answers and signatures to the National FDC Program Manager at [nationalfdc@uconn.edu](mailto:nationalfdc@uconn.edu).

Once the review process is complete, applicants will be notified via email. The \$850.00 registration fee (excluding books, personal travel and lodging) will be invoiced upon acceptance to the Institute. All applicants will be held to the FDC payment, cancellation/refund policy provided.

**Instructor's Institute Application Questions:** Please prepare and submit responses to the questions below (no longer than 3 pages, double-spaced). If more than one person is applying from an organization or coalition, please attach the same answers to question 5, but all applicants must complete their own responses to all other questions. Applicants must be employed by a non-profit organization. A Supervisor's signature is required. Private consultants are not eligible.

On a separate page, please tell us:

1. Why are you interested in becoming a Family Development Credential® Program Instructor?
2. What experience do you have as a Head Start State Association Leader, Family Service Worker, Home Visitor, Parent, or other role?
3. Do you have any previous experience with the Family Development Credential® Program (for example earned the FDC; taught FDC in another location (Where? When?), FDC portfolio advisor? Read *Empowerment Skills for Family Workers*?
4. What experience do you have leading interactive trainings, college instruction, or professional workshops?
5. How do you envision offering the Family Development Credential® Program in your community or state?

**Statements of Commitment by Candidate and Supervisor to attend the FDC Instructor's Training Institute**

Candidate's commitment - If accepted, I will make a commitment to attend and actively participate in all four days of the FDC Instructor's Training Institute. In the coming year, I plan to offer an FDC *Empowerment Skills for Workers* Series in my community/state or promote the series within my agency, community or state system. I agree to abide by the National Family Development Credential® Program Policies & Procedures.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor's commitment - I support \_\_\_\_\_'s plan to become an FDC Instructor and will work with her/him to assure that time is available for this program to be offered and provide administrative support.

Supervisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

Position \_\_\_\_\_

Supervisor's email \_\_\_\_\_

Phone# \_\_\_\_\_