



# Receive College Credit for Your Training and Education

Have you completed NCCRS-evaluated training, courses, and/or examinations from one of Excelsior University's sponsor organizations?

If so, you are eligible to apply to have your courses listed on an official Excelsior University transcript.

Per NCCRS' website, "If organizations and companies are using a "P" for Pass, you should consider, at minimum, 70% as the passing grade, which is the minimum grade that colleges will generally consider for transfer credit."

**NOTE:** An institution of higher education has the ultimate authority on whether it will award credit from any coursework that appears on an Excelsior University transcript.

## Information About Excelsior University

Excelsior University is an accredited, not-for-profit distance learning institution founded in 1971 that focuses on providing educational opportunity to adult learners.

Excelsior initially achieved its mission to provide adult learners with a flexible and affordable pathway to a credential through the assessment of learning and the aggregation of credit earned from inside and outside the classroom. It soon added credit by examination, and students could study independently and take exams to validate their knowledge. Thirty years later, in the 2000s, Excelsior was among the first institutions developing and offering online courses.

Excelsior offers more than 35 degree programs at the associate, bachelor's, and master's levels, across six areas of study: business, health sciences, liberal arts, nursing, public service, and technology.

## To use the Excelsior University service:

- Complete the National College Credit Recommendation Service (NCCRS) application.
- Request official transcripts of recommended training, courses, and/or examinations be sent directly to Excelsior from the sponsor organization.

## Transcripts must be mailed to:

**Excelsior University  
Office of the Registrar  
7 Columbia Circle  
Albany, NY 12203-5159**

The fee to post credit to an Excelsior University transcript is \$50. To receive an official transcript, an additional fee of \$20 is required.